

# for events within **Driving Range - A/V Requirements**

## Glenn Strange

The overall success of your event is very important to Glenn Strange. In an effort to insure that you will receive the best program possible, reduce your stress, and reduce your production expenses. Glenn will furnish most everything needed for his program. Glenn's requirements are few and simple, but they are **Very Important** to the overall success of your event.

1. Glenn will arrive 2 1/2 hours before the guest arrive to begin bringing in equipment and setting up for the show. (If this is a problem lets talk about it ahead of time. Most likely we can work around other activities that are taking place in the room or on the stage. phone 1-800-293-3304)
2. Glenn requires at least 4 working 110 volt standard household electrical outlets located on or very near the performance area.
3. **Stage Requirements:** A clean and clear performance area of at least 12 feet wide and 8 feet front to back is required. A riser or portable stage is strongly suggested. Stage settings and decorations are acceptable only for theatres and larger stage events. There should be no podium or stage decorations located in the 12 by 8 performance area. Access steps, with no handrails, should be located at the center front of the riser for the audience participants. Riser height will vary with the audience size. Listed below are suggestions for a round table banquet type room settings.

a) Under 200 people ---12" to 18" high	d) 501 to 1000 people--36" to 48" high
b) 201 to 300 people----18" to 24" high	e) over 1000 people---48" to 72" high
c) 301 to 500 people----24" to 36" high	
4. **Camera Projection Screens:** For large rooms or audiences of over 500 people, live video camera projection on large screens (14' x 14' or bigger) will help the show be more enjoyable. The audience must be able to see and hear to enjoy any type of program.
5. The **location of the performance area** is critical. To enable the audience to experience the full enjoyment of Glenn's program, if a dance floor is in front of the stage, please place chairs on that area (They can be removed later for dancing) This will make it easier for Glenn to develop a rapport with the audience, and do a better program for everyone's benefit. The audience's chairs should always be set 6 to 8 feet from the riser. Avoid seating audience members in the rear, or on the sides of the performance area. As a general rule the best location for the performance area is against the center of the longest wall. Depending on the banquet room's door locations and the size and shape of the room, the performance area may have to be located elsewhere. The best location will be where everyone can see the performance well and without obstructions.
6. Glenn will furnish a backdrop curtain to go at the rear of the stage. It measures 12 feet wide and 8 feet high
7. **Sound Requirements:** Glenn will furnish his complete sound system, that will consist of one wireless headset microphone for him to wear, and one hard wired microphone on a stand for your announcements.
8. **Lighting Requirements:** Many banquet rooms do not have adequate lighting for the performance area. Glenn will furnish stage lighting, that will be located at the two front corners of the performance area. House lights (over the audience) need to be adjusted to 80% to 100% full for the performance.
10. **Remember:** Glenn's program is an interactive visual live performance, and your audience members must be able to see and hear the on stage activities. Please don't let these requirements scare you. If you have any questions or concerns do not hesitate to call. Glenn has over 25 years experience performing in just about every type of environment you can imagine. Something that seems like a major unsolvable problem to you, most likely will have a simple solution. We look forward to helping you have your best program ever. (Phone 1-800-293-3308)